



## MEETING REQUEST FORM

Thank you for your interest in having Shawn Decker speak at your church or event. This form is used to determine if a meeting can be confirmed. After we review this form, we will promptly inform you concerning your request. To serve you better, please fill out this form as completely as possible and return via email to *valuetovictory@gmail.com*.

### GENERAL INFORMATION

Church Name: \_\_\_\_\_  
Church Website: \_\_\_\_\_  
Church Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_  
Church Office Hours: \_\_\_\_\_

### CONTACT INFORMATION

Pastor's Name: \_\_\_\_\_ Spouse: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Title/Position: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

### ABOUT THE REQUESTED MEETING

Date(s) of Meeting: 1st Choice \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_  
Time(s) of Meeting: 1st Choice \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_  
Street Address of Meeting: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Mailing/Shipping Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Seating Capacity (Include Overflow): \_\_\_\_\_ Average Adult Attendance: \_\_\_\_\_

A/V equipment available? \_\_\_\_\_  
Will you film the event? (if so, request a copy) : \_\_\_\_\_  
Is Internet access available? \_\_\_\_\_

**Type of Meeting:**

- Weekly Church Meeting
- Conference (List other speakers): \_\_\_\_\_
- Special Occasion: \_\_\_\_\_

If conference or special occasion: Projected Attendance \_\_\_\_\_

Has Value to Victory ministered for you before?  YES  NO

If Yes, When? \_\_\_\_\_

Will Pastor be present for Value to Victory service(s)  YES  NO

What is the dress code for this meeting?  Dressy  Business  Casual  Jeans

Length of Presentation Needed? : \_\_\_\_\_

Multiple Presentations Needed? : \_\_\_\_\_

What are their challenges? : \_\_\_\_\_

What do they want to learn/take away from this session? : \_\_\_\_\_

**FINANCIAL INFORMATION**

**Offering:**

An honorarium will be given:  YES  NO

If NO, please explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Travel Expenses:**

*(If Value to Victory ministers for you as part of a "church tour" with other churches in your state or region, travel costs will be divided between the churches. All airline bookings will be made by VTV.)*

We will pay for one first class and one economy class airline ticket:  YES  NO

We will pay for two hotel rooms:  YES  NO

**ADDITIONAL INFORMATION**

Value to Victory may promote the ministry and distribute subscription cards:  YES  NO

Value to Victory may promote there resource products for sale:  YES  NO

If there are any details that have not been covered by this Meeting Request Form that you would like us to be aware of, please don't hesitate to contact us or list them below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Contact Person: Amanda Decker (valuetovictory@gmail.com)